

SACS LEADERSHIP TEAM MEETING
Minutes
October 1, 2008
1:00 p.m.
Westmoreland Penn-Virginia Boardroom
Dalton Cantrell Hall

Leadership Team Members Present

Chris Allgyer
Rick Campbell – Attending Technology Council Meeting
Patti Cantrell
Sharon Fisher
Debbie Kindle
Richard Phillips
Kyle Scanlan
Donna Stanley
Terry Suarez

Approval of Minutes

Dr. Terry Suarez moved that the minutes of the July 31, 2008 meeting be accepted as presented. Mr. Kyle Scanlan seconded the motion. The motion carried unanimously.

Agenda for Dr. Sheeley's Visit

Dr. Sharon Fisher reviewed the agenda for Dr. Steven M. Sheeley's visit for Monday, October 20. A few minor changes were made. (Attachment Number One – Draft Agenda and Attachment Number Two – Final Agenda)

Status of Compliance Report

Dr. Richard Phillips indicated that he was comfortable with the preparation of his portion of the Compliance Report and had identified two critical readers – Carolyn Reynolds and Robert England.

There was discussion regarding how to scan and reference documents before having critical readers review. It was decided that Rick Campbell would provide the Leadership Team with a training session on Acrobat on Monday, October 13.

The Leadership Team also decided that the Compliance Report should be finalized and ready for the readers to review by December 1, 2008.

Dr. Fisher indicated that she would like to have the web based document; CD's; and printed copies ready by January, 2009.

Status of the QEP

Mr. Kyle Scanlan gave the following report from the QEP team.

The QEP Team is focused on the areas listed below:

- The ability of incoming first year students to use computers for academic purposes.
- The question of whether or not students have access to technology at home and the how they deal with technology problems in relation to academic success.

The QEP Team will meet again on October 7, 2008 to work on narrowing the QEP.

Status of Attendees to SACS Conference

Dr. Terry Suarez and Ms. Beth Snodgrass will attend the annual SACS conference in December.

Other

Dr. Sheeley's visit will be paid by the Southern Association. MECC will receive an invoice for the flat fee of \$500.00.

Adjournment

There being no further business the meeting adjourned at 2:00 p.m.