ADMINISTRATION OF JUSTICE (406)

About Our Program

The Administration of Justice Certificate was developed out of the expressed needs of local law enforcement, other police science agencies and correctional institutions. The Certificate in Administration of Justice is designed to enhance the job performance of existing criminal justice personnel and to provide basic education for prospective officers and professionals. The Certificate allows specialization in one of two fields in Law Enforcement or Corrections.

Approximately 2/3 of the program includes courses in administration of justice with the remaining courses in English and the social sciences. Instruction will include theory and practice found essential for success in law enforcement and corrections positions.

Opportunities For Employment

Areas of employment enhanced by this curriculum are commercial and industrial security officer, local, state, and federal law enforcement officer, or corrections personnel.

Opportunities For Advancement

Successful completion of all course work in this certificate program is transferable to the Protective Services Associate degree programs.

Special Considerations

Students entering the Administration of Justice certificate are required to have a high school diploma or its equivalent. Students who do not meet this requirement may be required to enroll in the developmental studies program to correct these deficiencies.

Program Contacts

Mr. Tommy Clements, Dean
Faculty Contacts: Mr. Robert England,
Ms. Cindy Ringley

		Lec Hrs.	Lab Hrs.	Crse Cr.
General Education				
ENG 111	College Composition I	3	0	3
or ENG 100	Basic Occ. Communication			
[1]Social Science Elective		3	0	3
SDV 100	College Success Skills	1	0	1
	Total			**7**
Core Courses				
ADJ 100	Survey of Criminal Justice	3	0	3
ADJ 107	Survey of Criminology	3	0	3
ADJ 168	Computer Applications in ADJ	2	2	3
or ITE 115	Intro. to Computer Apps and Concepts	3	0	3
ADJ 296	On-Site Training/Criminal Justice	0	15	3
or ADJ 198	Seminar and Project	0	0	3
	Total			**12**

Select One of the Options Below

Corrections Option (406-01)				
ADJ 105	Juvenile Justice	3	0	3
ADJ 140	Intro to Corrections	3	0	3
ADJ 146	Adult Correct. Institutions	3	0	3
ADJ 241	Correctional Law I	3	0	3
ADJ 246	Correctional Counseling	3	0	3
	Total			**15**
Law Enforcement Option (406-02)				
ADJ 111	Law Enforcement Organization and Administration	3	0	3
ADJ 130	Intro to Criminal Law	3	0	3
ADJ 131	Legal Evidence	3	0	3
ADJ 227	Constitutional Law for Justice Personnel	3	0	3
ADJ 236	Principles of Criminal Investigation	3	0	3
	Total			**15**

34 credits required to graduate

[1]by advisement