

**MOUNTAIN EMPIRE COMMUNITY COLLEGE**  
**BOARD MEETING**  
**Tuesday, July 19, 2005, 4:30 p.m.**  
**Home of Dr. Terrance E. Suarez**

***Board Attendance***

Charlotte Brooks – No	Lisa McCarty – Yes	Connie Nunley – Yes
Cliff Daniels – No	Patti McMurray- Yes	Margaret Rasnic - Yes
Fred Dotson – Yes	Harry Meador – Yes	Daniel Roop - Yes
Thomas Haynes – Yes	Doug Mullins – Yes	Everett Sadler - Yes
Sue Mays – Yes	Freddie Mullins – No	Ada Vandeventer – Yes

***President and Staff***

Terrance E. Suarez, President  
Conley Winebarger, Vice-President of Academic & Student Services  
Patti Cantrell – Vice President Financial & Administrative Services  
Donna Stanley, Vice President, Institutional Advancement & MECC Foundation  
Sharon Fisher – Director, Community Relations  
Deborah Kindle, Administrative Staff Assistant  
Jamie Buckles, Administrative Staff Assistant

***Guests***

Virgil Younce, SGA President  
Brackle Sloce, ACE Chair

***Welcome and Call to Order***

Ms. Ada Vandeventer, Chair of the MECC Local Board, called the meeting to order at 4:30 p.m.

***Approval of Minutes***

A motion was made by Mr. Thomas Haynes to accept the May 13, 2005 minutes as presented. Ms. Margaret Rasnic seconded the motion and was passed unanimously.

***Reports***

***• Chair***

Ms. Vandeventer welcomed new members Daniel Roop and Everett Sadler; reappointments Thomas Haynes and Harry Meador; Brackle Sloce, Chair of the MECC ACE, and Mr. Virgil Younce, president of SGA.

Ms. Vandeventer announced the annual College picnic on Thursday, August 18<sup>th</sup>.

Ms. Vandeventer announced the VCCA Convention will be held September 29 – October 1, 2005 in Roanoke, VA.

Ms. Vandeventer asked the members to complete the committee preference form for this year's committee assignments.

**•Foundation Update**

Ms. Donna Stanley reported that \$557,477 was raised during 2004-05, which exceeds their goal of \$500,000. She expressed thanks to Ms. Anne Riggs for serving as the Board's representative for the past eight years.

**•President**

Dr. Suarez reported the VCCS has changed the allocation plan in regard to the state budget which has resulted in a cut in our budget for next year. To compensate for the reduction, an 8.4% cut has been made in departmental budgets. The AST position will not be filled, however, the history and drafting positions have been filled.

Dr. Suarez reported the new parking lot with 132 spots now has curbs, steps, and sidewalks. Paving will be done last. A no parking policy for the roadside has been implemented

Dr. Suarez reported summer enrollment is 513 as of today. He expects fall enrollment will be up due to dual enrollment.

**•Academic & Student Services**

Dr. Conley Winebarger reported on several summer programs on campus for area school students: Governor's School enrolled 82; Tech Prep camp - 84; Kids Camp for 5-10 year olds – 35; Talent Search camp – 64; the new Mountain Music School will begin in August.

**•Financial & Administrative Services –**

Ms. Cantrell presented the personnel changes since the May meeting (copy filed with original minutes).

**•Community Relations – No Report**

**•Institutional Advancement**

Ms. Donna Stanley announced the receipt of a four-year \$400,000 Achieve the Dream Grant from the Lumina Foundation. Also received is a \$562,480 nursing improvement grant that will be shared with the Tri-Colleges. A total of \$1,856,000 was received in grants during 2004-05.

**•President's Report**

Dr. Suarez reviewed a summary of events and activities he has participated in since his report in May. (See attached report).

**Committee Reports**

**•Executive Committee & Finance and Facilities Committee**

Mr. Doug Mullins reported the Executive Committee and the Finance & Facilities Committee met jointly and reviewed the Local Funds Expenditure Plan for 2005-06 (copy filed with original minutes). Mr. Mullins then made a motion for its approval by the board as presented. Ms. Lisa McCarty seconded the motion and it was passed unanimously.

Dr. Suarez presented a board meeting dinner cost summary (copy filed with original minutes). He explained state policy isn't being violated, but meal costs have increased recently. After

discussion the board decided to continue having dinners at the John Fox, Jr. Museum and on campus occasionally, but without the liquor license and reception.

Ms. Vandeventer reported a motion was made by the Executive Committee that the President's Office issue a letter of recognition from the board for faculty and staff achievements. Those recognitions will be selected by the President's office and will be presented as a report at board meetings.

• *Curriculum and Student Affairs Committee* – No Report

*Old Business – None*

*New Business*

Ms. Vandeventer presented the President's 2005-06 goals for the board's approval. Dr. Suarez summarized its contents and explained they were approved by the Chancellor at his recent evaluation. A motion was made by Mr. Doug Mullins to approve the President's goals for 2005-06 as presented. A second was made by Dr. Sue Mays and was passed unanimously.

Ms. Vandeventer presented and read the resolutions honoring two outgoing board members for approval (copies filed with original minutes). A motion was made by Ms. Connie Nunley to approve the resolutions for Anne Riggs and Teresa Adkins as written. Ms. Margaret Rasnic seconded the motion and was passed unanimously.

Ms. Cantrell presented the Maintenance Building Plan which will be presented to the State Board (copy filed with original minutes). After discussion and questions about the exact location of the building, approval was delayed until the next board meeting.

*Public Comments – None*

*Other – None*

*Next Meeting*

The next meeting of the Local Board will be Tuesday, September 20, 2005.

*Adjournment*

At 5:40 p.m. a motion was made by Ms. Lisa McCarty and seconded by Ms. Patti McMurray that the board meeting be adjourned. The motion passed unanimously.

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Terrance E. Suarez, President  
& Secretary to the Board

**APPROVED:**

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Chair of the Board

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Date